



CANADIAN ASSOCIATION OF
HOME & PROPERTY INSPECTORS

CANADA'S VOICE OF THE HOME INSPECTION INDUSTRY

2024 CAHPI NATIONAL ANNUAL CONFERENCE

GENERAL INFORMATION

September 6 – 8, 2024

Halifax Convention Centre / Sutton Place Hotel

1650 Argyle Street

Halifax, NS B3J 0E6

[HOTEL – Room Block](#)

Special CAHPI Conference room rates are available at The Sutton Place Hotel Halifax on a space available basis. Ask for the CAHPI Conference group room rate. Online hotel reservation links will be available soon.

[The Sutton Place Hotel Halifax](#)

1700 Grafton Street

Halifax, NS B3J 2C4

CAHPI Room Rate: \$219.00

To make your hotel reservations: [Click here](#)

Group Code: CAHPI2024

Group rate extended 3 days prior and 3 days post event (pending availability)

[PARKING](#)

Sutton Place Hotel: Secure underground Valet Parking - \$36.00 (inclusive of taxes)

Halifax Convention Centre: Parking is available in the Nova Centre with entry on Grafton St. Rates can be found [here](#). Please note, that rates are subject to change.

In addition to the onsite paid parkade there are several major paid parkades within close proximity of our Centre. More information on parkades including rates can be found [here](#).

[HALIFAX AIRPORT & GROUND TRANSPORTATION](#)

Taxi: \$75.00 one way (approx.)

Metro X: \$4.50 from YHZ to Downtown/ \$3.50 from Downtown to YVR Approximately 45-60 minutes (YHZ to Halifax City Centre Station is 45 minutes & then by taxi or walking, approximately 6 -10 minutes to the hotel)

Seasonal Shuttle: runs from May 1 – October 31

Halifax Airport Express: \$28 tax included - One-way ticket / \$40 tax included - round trip

Uber - is available

[REGISTRATION LISTS](#)

CAHPI will be asking all registrants for their permission to share their contact information with sponsors. A list of those who agree will be provided to all sponsors and exhibitors 1 week prior to the conference.



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2024 CAHPI NATIONAL ANNUAL CONFERENCE EXHIBITOR ONLY CONFIRMATION FORM

September 6 – 8, 2024

Halifax Convention Centre / Sutton Place Hotel

1650 Argyle Street

Halifax, NS B3J 0E6

Exhibitor Information

Booth Exhibitors will be located around the perimeter of the Plenary Room allowing for maximum access to registrants. Display table exhibits will be located in the lobby close to registration. Booth and Display Table exhibitors will be provided with a 6' skirted display table with two chairs and access to one electrical outlet – IF REQUESTED. Please note Display Table options will include two chairs and room for 1-2 pop-up banner(s) or monitors behind.

Trade Show / Plenary: Room C1 – C2A

Set Up:

Friday, September 6th

7:30am – 4:00pm EST

Tear Down:

Sunday, September 8th

3:30pm – 5:00pm EST (Please do not tear down when speakers are in session)

Dedicated Exhibit Times:

NOTE: Out of respect to our speakers, we ask that Exhibitors do not conduct business when presentations are in session.

Friday, September 6th

Comp access to Boat Cruise

7:00pm – 9:00pm

Saturday, September 7th

Breakfast 7:30am – 9:00am

AM Break: 10:30am – 11:00am

Lunch: 12:00pm – 1:00pm

PM Break1: 2:15pm – 2:30pm

PM Break2: 3:35pm – 4:00pm

Exhibitor Reception: 5:00pm – 7:00pm

Sunday, September 8th

Breakfast 7:30am – 9:00am

AM Break: 10:30am – 11:00am

Lunch: 12:00pm – 1:00pm

PM Break: 2:00pm – 2:30pm

ANY EXHIBITORS REQUESTING POWER MUST INDICATE THIS REQUIREMENT BELOW.



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Thank you for supporting the 2024 CAHPI National Conference. Please complete the form below and return to anne@cahpi.ca to confirm your spot. Submit early to get the prime locations!

EXHIBIT BOOTH CONFIRMATION

Company Name as listed in program:

Contact Name:

Contact Title:

Contact email:

Staff Registrant (same as above: ☐)

1. Name:
2. Title:
3. Email:

Please select your preferred Exhibit option:

10' x 10' Booth (\$1000.00)

6' Display Table (\$850.00)

Please refer to attached floor plan and indicate your three top choices in order:

Preferred Booth # (1-24):

OR

Preferred Display Table # (25-30):

- 1.
- 2.
- 3.

- 1.
- 2.
- 3.

Power required: YES NO

Amount of Exhibit: \$

Signature:

Date:

Payment information:

Visa

Master Card

Electronic Funds Transfer (registrar@cahpi.ca)

Card No:

Expiry:

CVV:

PLEASE RETURN FORM TO ANNE@CAHPI.CA

Head Office/Siege Social: 832 March Road P.O./C.P. Box 76065 Morgan's Grant PO, Ottawa, Ontario K2W 0E1

Email: info@cahpi.ca • Website: www.cahpi.ca • Tel: 613-227-3919

Courier address only: 151 Archie St. Ottawa, ON K0A 3M0

HALIFAX CONVENTION CENTRE

EXHIBITOR INFO – BOOTH MATERIALS, SHIPMENTS, DELIVERIES

FREIGHT ELEVATOR

Elevator specifications:

Two (2) freight elevators, each with 20,000 lbs capacity.

Dimensions: 10'W x 21'10"L x 10'H

For safety and accessibility reasons, materials cannot be transported via the public elevators or on the escalators.

FREIGHT SHIPMENTS & DELIVERY

The Halifax Convention Centre cannot accept freight or material shipments prior to the licensed contracted move-in times of an event. Early deliveries must be arranged through the Halifax Convention Centre official partner, [Global](#), for advance warehousing options.

Advance freight that arrives to the Halifax Convention Centre will be re-routed to Global's warehouse and they will contact the shipper to make financial arrangements for storage, as well as shipping to the Halifax Convention Centre.

For all trade shows and conventions, Global must be employed to manage and move freight within the facility. If you are working with a guest trade show services supplier, they must coordinate through Global.

Stranded freight left at the end of an event will be collected by [Global](#), and they will contact the shipper to make financial arrangements for storage and return shipping. Any goods left on the premises after an event are the responsibility of the shipper.

CRATE STORAGE

Exhibit, trade show or consumer show exhibitors and/or event producers are required to make arrangements for storage of empty crates/boxes during their event. Should storage requirements exceed contracted event space, you may contact the Halifax Convention Centre official trade show services partner, Global, to arrange for offsite storage of these items.

FACILITY MATERIALS HANDLING AND VEHICLE MARSHALLING SERVICES:

PROVIDED BY EXCLUSIVE PARTNER GLOBAL CONVENTION SERVICES LTD.

Materials handling and vehicle staging/marshalling requirements must be arranged through our exclusive partner, Global Convention Services. Global is responsible for planning, directing, and coordinating the following services in a safe and efficient manner:

- Any material movement within the facility that requires material handling equipment
- Electric or manual pallet jacks and pallet jack operation
- Traffic control and vehicle marshalling
- Loading dock and freight elevator supervision
- 3rd party supplier freight movement
- Receive and off-load exhibitor and show management materials on site at the designated move in times
- Delivery within the Halifax Convention Centre to the allocated booth and or location
- Storage of empty crates and packing materials during events
- Return materials to the docks at designated move out times
- Reload materials on outbound carriers

*For more information, contact **Mike Klemm** at **902-717-0814** or email **mklemm@globalconvention.ca***

TRADE SHOW AND EXHIBIT SERVICES:

PROVIDED BY OFFICIAL PARTNER GLOBAL CONVENTION SERVICES LTD.

It is recommended that all trade show services requirements be arranged through our official partner, Global Convention Services Ltd. Services include the rental, installation and dismantling of booth and special event furnishings, including hard wall panels, pipe and drape, furniture, carpet and accessories. Global also offers custom booth, graphic and banner fabrication, installation and dismantling services, exhibit transportation and customs clearance, advanced storage, and many other client driven requirements.

*For more information, contact **Mike Klemm** at **902-717-0814** or email **mklemm@globalconvention.ca***